

Introduction

Lapline Ltd T/A Bartech Marine Engineering are a provider diesel engine maintenance services and is committed to the protection of personal data as required by the General Data Protection Regulations (GDPR). In order to demonstrate our commitment and our compliance, Bartech has laid out their commitment to data security within this policy.

Scope

The scope of this policy covers all personal data that Bartech processes.

Policy

It is the policy of Bartech to ensure the confidentiality, integrity and availability (C, I & A) of Personal Data.

In order to ensure the C, I & A of personal data, Bartech make the following commitments:

- To reduce risk presented to the confidentiality, integrity and availability of the personal data
- To ensure that incidents are managed and reported in a timely manner
- To ensure the secure disposal of personal data
- To ensure the classification and appropriate handling of personal data
- To prevent unauthorised access to data

In order to achieve this, Bartech have completed the following tasks and make

- Complete data discovery exercise
- Identification of risk
- Risk treatment
- Creation and provision of privacy notices
- Set written data retention periods and secure disposal methods
- Use of encryption techniques (where applicable)
- Provision of information and advice for our employees who handle personal data

This policy is available to all customers, employees or other interested parties upon request, is signed by the Managing Director and regularly reviewed for suitability.



Paul Bleck
Managing Director
Bartech Marine Engineering